



Planning Department

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Ellsworth Planning Board

CITY OF ELLSWORTH LAND DEVELOPMENT PERMIT APPLICATION

Applications to the Planning Board shall include thirteen (13) dated, bound hard copies plus a digital copy. Applications to the Code Enforcement Officer require fewer copies. See Article 6 Site Development Plan Review, Section 602.7.

1. PROJECT CLASSIFICATION.

CHECK ALL THAT APPLY	
<input type="checkbox"/>	Major Use Site Development Plan
<input type="checkbox"/>	Minor Subdivision
<input type="checkbox"/>	Major Subdivision
<input type="checkbox"/>	New and Existing Minor Subdivision
<input type="checkbox"/>	New and Existing Major Subdivision
<input type="checkbox"/>	Revision to existing Subdivision without new lots/units
<input type="checkbox"/>	Revision to existing Subdivision with new lots/units
<input type="checkbox"/>	Mobile Home Park
<input type="checkbox"/>	Amendments

2. APPLICATION INFORMATION.

Development Name: _____
 Development Address: _____
 Property Owner Name: _____
 Property Owner Address: _____
 Applicant Name: _____
 Applicant Address: _____
 Applicant Telephone: () _____ Email: _____
 Lead Designer Name: _____ Type: _____
 Lead Designer Telephone: () _____ Email: _____
 Lead Designer Maine Registration #: _____
 Agent: _____
 Agent Address: _____
 Agent Telephone: () _____ Email: _____

3. PROJECT INFORMATION.

- a. The proposed project is located on which City Tax Map/Lot #(s)? _____
- b. How large is the subject property (in acres or square feet)? _____
- c. What is the current zoning of the property to be developed? _____
- d. What are the existing use(s) of the property? _____
- e. Is the property in the designated Ellsworth Downtown Area? _____ In the Urban Core? _____
- f. What water bodies does the parcel abut? _____
- g. Is any portion of the property within 250' of the normal high-water mark of a pond, river, or salt water body?
Yes _____ No _____ or in Stream Protection? Yes _____ No _____
- h. Is any portion of the property within a special flood hazard area as identified by the Federal Emergency Management Agency (FEMA): _____ Yes _____ No
- i. What legal interest does the applicant have in the subject property? [Attach document]
____ ownership ____ option ____ purchase and sale contract ____ other : _____
- j. What legal interest does the applicant have in any abutting property? _____
- k. When was the last time that the subject property was subdivided? _____
- l. What was the nature of the last subdivision? _____ building units _____ division of land

4. DEVELOPMENT INFORMATION.

Definitions of terms used herein may be found in the Ellsworth Unified Development Ordinance.

- a. Proposed use(s) of development: _____
- b. Number of existing lots _____ Number of lots to be developed: _____
Number of existing buildings _____ No. of buildings to be developed: _____
Number/type of existing units _____ No./type of units to be developed: _____
Existing structure footprint area: _____ Proposed structure footprint area: _____
Existing building gross floor area: _____ Proposed building gross floor area: _____
Existing impervious surface area: _____ Proposed impervious surface area: _____
Existing developed surface area: _____ Proposed developed surface area: _____
Size of disturbed area to be produced during project construction: _____
- c. What is the estimated cost of the proposed development or changes? _____
- d. What are the intended start and completion dates of the proposal? _____ to _____
- e. Does the development require extension of public infrastructure? _____ Yes _____ No
- f. What is the estimated cost for public infrastructure improvements needed to serve the project?
Water \$ _____ Wastewater \$ _____ Stormwater \$ _____ Other (_____) \$ _____
- g. Identify method of water supply for the proposed development:
_____ Individual wells _____ Central well with distribution lines
_____ Public water connection _____ Other : _____
- h. Identify method of sewage disposal for the proposed development:
_____ Individual septic systems _____ Central on-site disposal with distribution lines
_____ Public sewer connection _____ Other : _____
- i. What is the design flow increase for public water and/or sewer usage? _____

- j. Does the applicant propose to dedicate to the public any common land/area: ____Yes ____No

If yes, please specify all applicable:

Description of Street(s) _____ Est. length: _____

Description of Recreation Area(s) _____ Est. acreage: _____

Description of Common Land(s) _____ Est. acreage: _____

Other: _____

- k. Indicate the nature of any restrictive covenants to be placed in the deeds:

- l. Does the applicant intend to request permissible waivers of any City ordinance provisions?

____Yes ____No *(If yes, please list requests and state reasons for the request)*

5. FIRE DEPARTMENT ACCESS AND FIRE SUPPRESSION WATER SUPPLY. Please check all that apply to this project Refer to Chapter 56 Unified Development Ordinance, Article 2, Section 205.2 and Chapter 4 Fire Protection and Prevention Ordinance

- ☐ Have met with the Ellsworth Fire Department Inspector Date: _____
- ☐ Reviewed City of Ellsworth Fire Protection and Prevention Ordinance (SEE ATTACHED ORDINANCE SUMMARY)

Fire Protection and Prevention Ordinance Article II NFPA 1

- ☐ Occupancy Type: _____
- ☐ Mixed-Occupancy: _____
- ☐ Multiple-Occupancy: _____
- ☐ Stories Above Grade: _____ Stories Below Grade: _____
- ☐ Minimum Const. Requirements: Rated Walls: 1-Hr: __ 2-Hr: __ 3-Hr: __

Hazard and Utility Areas:

- ☐ Trash Compactors/ Dumpsters: (to be located with narrative on the site plan drawings) N/A: __
- ☐ Electrical Utilities locations: (to be located with narrative on the site plan drawings) N/A: __
- ☐ Fuel / Propane tank locations: (to be located with narrative on the site plan drawings) N/A: __
- ☐ Underground Tank locations: (to be located with narrative on the site plan drawings) N/A: __

Fire Protection and Prevention Ordinance Article VI & VII

- ☐ Underground Fire Protection Piping: (test certificate required prior to issuance of C/O) N/A: __
- ☐ Hydrant Location(s) (NFPA 1-18): (to be located with narrative and distances on the site plan drawings) N/A: __
- ☐ Sprinkler System YES/NO Type: __ 13 / __ 13D / __ 13R / __ Other (check one)
(if a sprinkler system is to be installed it shall be monitored by a addressable fire alarm system) N/A: __
- ☐ **Fire Protection for Subdivisions:** A fire protection option shall be decided upon and that option shall be recorded and identified on the final Mylar drawings to be signed by the Planning Board. (see Article VII Sec.7.5)
(narrative to be on the site plan drawings)
- ☐ Aboveground Fire Protection Piping: (test certificate required prior to issuance of C/O) N/A: __
- ☐ FD Connection Location: (to be determined by Ellsworth Fire Department) N/A: __

Fire Department Access (NFPA 1-18):

- ☐ Building Access Door Locations: (to be located with narrative on the site plan drawings)
- ☐ Roads for FD access (Public and private) 20 ft minimum width: (to be located with narrative on the site plan drawings)
- ☐ FD Apparatus Turning Radius: (35 feet) / (to be located with narrative on the site plan drawings)
- ☐ FD Apparatus "T" or "Y" Turning Locations: (to be located with narrative on the site plan drawings)
- ☐ Snow Removal Area(s): (to be located with narrative on the site plan drawings)

Fire Protection and Prevention Ordinance Article III (to be discussed at the pre-construction meeting with Developer or Agent)

- ☐ Building Numbering Signage Locations:
- ☐ Door Numbering Signage Locations:
- ☐ Building Truss Identification Signage Location:
- ☐ Documentation Cabinet and Wall Diagrams for Fire and Life Safety Systems:
- ☐ Documents that will be required to be submitted for document cabinet
- ☐ Knox Box Location(s): (number of Knox boxes to be determined)

6. COMPLIANCE WITH ORDINANCES.

- a. Is this an allowed use in the zone(s)? _____
- b. To receive final Planning Board Approval, you need to provide a narrative explaining how the proposed project complies with Chapter 56 Unified Development Ordinance and its standards including but not limited to:
- 1) Article 6 Site Development Review section 607 Standards and Criteria Governing Site Development Plan Review – Final Plan Meeting;
 - 2) Article 8 Performance Standards;
 - 3) Article 9 Street Design and Construction Standards;
 - 4) Article 10 Stormwater Management and Construction Standards; and
 - 5) Article 11 Parking Standards
- c. To receive final Planning Board Approval for a subdivision, you must provide a narrative explaining how the proposed project complies with Chapter 28 Subdivision Ordinance.

7. OTHER.

To the best of my knowledge, all of the information submitted in this application is true and correct.

Printed name

Signature of Applicant or Authorized Agent

Date

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